

January 9, 2024

NWGMS PTSO Executive Board/Committee Chair Meeting Notes

Attendees: *Shay Barwick, Kathy Hartman, James Lynch, Carrie McDonald, Rachael Foy, Carla Mateer, Audrey Ellis, Jessica Clements, Jennifer Smith, Mrs. Francisco, Mr. Davis, Mrs. Martin, Dr. Evans*

- Welcome Shay Barwick
*Thank you for joining virtually, GCS closed due to inclement weather
Please remember the family of Sgt Nix*

- Approval of November Minutes & Old Business
 - Teacher/Staff Casserole Breakfast 11/21
 - Pizza Hut Night (+\$50) 12/12
 - Teacher/Staff Gift Wrap 12/12-13
 - *everyone who did it loved it! We may do fewer volunteers next year, may just do one day; it was good to let the teachers drop off the gifts before school and then text/email when the gifts were ready*
 - Spirit Wear Black Friday & Holiday Sales 11/22-26, 12/14-20
 - Spotlight Breakfast 12/15
 - Teacher/Staff Holiday Lunch & Duty-Free Lunch 12/21
 - *teachers loved having the duty-free lunch- BIG THANKS to all volunteers who helped make this possible!*
 - *need to make sure that the volunteers know that the teachers will come back and pick up their students, they shouldn't leave the cafeteria without their teachers*

- Budget Updates Kathy Hartman
\$725 in company matches and donations from the Viking Cash Crusade

- Administration & Teacher Representative Updates Denise Francisco, Greta Martin,
Ben Davis, James Lynch
 - *Budget Blinds is providing new blinds!! Big thanks to the Lyons family!*
 - *Panel boards were purchased for the front commons and cafeteria, this is part of a grant that Mrs. Stringer worked on*
 - *The governor issued a state of emergency so that is what prompted the school closure for today*
 - *We welcomed a new teacher Mrs. Brown in the 8th grade!*

- *There is a teacher assistant vacancy in EC. Please send any referrals to Mrs. Fransico. This position will work with Mrs. Williams and 6th grade students in the inclusion classroom, the posting is on the GCS website*
- *Bookfair will be the week before teacher appreciation*

- **Committee Reports**

-Mini-Grants (Fall Approval: 5 of 5, Total \$863) *Executive Board*
 - *we will be doing it again in the Spring as well*

-Hospitality (cabinet moved to school) *Jessica Clements, Erin Travland*
 - *Superbowl lunch for teachers – date Feb 9th*
 - *will be sending out a signup genius for donated items*
 - *We will try to do a duty-free lunch again for the teachers; will be sending out a signup genius for parents to sign up; let's make sure to get clarity about rules, hall passes for the restroom, and need a volunteer at the double doors to supervise and keep an eye on students in the hallways*

-Beautification *Lauren Bankston*

-Membership *Jennifer Smith*

-Fundraising/Cash Crusade (World's Finest starts 3/4) *Alicia Nelson*

- *Will kick off on March 4th – Devin would like to do a presentation*
- *Mrs. Francisco requested a sample of what the presentation would be like; recommend doing a separate presentation per grade level*

Questions from our last meeting:

- *Can we sell chocolate bars in the school store? Yes, would need to connect with Mrs. Johnson*
- *How do we keep track of who returns it – there is an online tracking system to keep track of inventory*
- *What to do if bars are unaccounted for? There has to be a permission slip from the caregiver, saying that the student is allowed to participate, Devin is not concerned about any losses that might happen*
- *There will be a PTSO table manned for kids who want to sell, and they have to have a signed permission slip*
- *Will start promoting it in February*

-Sponsorship *Megan Dyson*

-Communications *Carla Mateer*

- *If you have anything to add, please send to Carla*

-Spirit Wear (2 tables purchased) *Paige Riordon, Dana Angel, Carla Mateer*

- 6ft long folding tables are in the PTSO mobiles; these can be used by any committees that need them; just let us know

-Spotlight (1/19)

Kathy Hartman

- Any feedback or suggestions let Kathy know

-Food Drive/Advocacy

Rachael Foy

-Book Fair (Preview 4/24-26, Fair 4/29-5/3)

Paige Riordon,

Dana Angel, Hannah Adams, Tessa Kriegler

- This is the week before teacher appreciation week

-8th Grade Ceremony Decor/EOY Grade Level Celebrations

Audrey Ellis,

Jennifer Smith, Carla Mateer

-8th Grade Dance

Erin Travland

-Birthday Signs

Dana Angel

-Viking Quarterly Awards

Carrie McDonald, Dara Barnes

- This is coming up again – the reports weren't accurate last time so some kids were missing from the list; we might try a different process*
- Would like the homeroom teacher to verify the list to make sure it's correct (this was the process before Covid); will run the list when grades are due and if there are grade changes, we can manage those later.*
- Should be better this time.*
- We could set up at lunch and ask for their ticket with their name on it and they have to show their one card and verify they are on the list.*

- Announcements

-All board members and committee chairs need to register online as GCS volunteers. www.gcsvolunteers.com

Other topics:

- May consider doing a community yard sale next year*
- Will approve the November meeting notes in the February meeting*

- Adjournment